



## Clothing/Gift card approval form

Date: \_\_\_\_\_

Purpose: \_\_\_\_\_

Recipients: \_\_\_\_\_

Maximum amount approved: \$ \_\_\_\_\_

Requestor: \_\_\_\_\_

Requestor Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Bookstore Approval Date: \_\_\_\_\_

Bookstore Signature: \_\_\_\_\_