

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
April 24, 2013

Trustees Present: Vernie Coy, Donald Harter, Joyce Simpson, Carl Tharman. Jason Taylor arrived at 7:50 p.m.

Absent: Joyce C. Rush.

Call to Order: The regular meeting was called to order at 7:30 p.m. by Vice Chairperson Donald Harter in the Administration Building Conference Room on the Highland Community College Campus in Highland, Kansas.

Approval of the Agenda: It was moved by Mrs. Simpson, seconded by Mr. Coy, that the Agenda be approved as presented. Motion passed.

Approval of Minutes: It was moved by Mr. Coy, seconded by Mr. Tharman, that the minutes of the March 27, 2013, Regular Meeting be approved as presented. Motion passed.

Approval of Warrants: It was moved by Mrs. Simpson, seconded by Mr. Coy, that warrants numbered 6277 through 6931 be approved as presented. Discussion. Motion passed.

Public Comment: None.

Faculty Presentation: Ms. Erin Enneking, HCC Psychology Instructor, provided the Board with a presentation regarding the psychology courses that are taught and how she uses various activities to encourage synthesis of the subject area.

SB Sub for HB 202 – The Gun Bill: President David Reist discussed the Senate Substitute for House Bill 2052, the Gun Bill. He explained that, while the bill would exempt community colleges from allowing concealed carry guns in the buildings, it may require a security plan or adequate security measures (security guards, metal detectors, etc.). Across the State, community colleges are working with legal counsel on interpretation of the bill and how to proceed. Additional information and recommendation will be provided at future meetings with action taken no later than the June meeting. The bill goes into effect July 1, 2013.

Medical Insurance for 2013-2014: Blue Cross/Blue Shield has announced that our rates will increase by approximately 8% effective July 1, 2013. President Reist recommended that the increase be approved. Discussion. It was moved by Mr. Tharman, seconded by Mr. Taylor, that the 2013-2014 BC/BS rates be approved as presented. Motion passed.

Academic Calendars for 2013-14 and 2014-15: It has been past practice to present academic calendars two years in advance to the Board in April. President Reist recommended approval of the calendars as presented. It was moved by Mrs. Simpson, seconded by Mr. Coy, that the academic calendars for 2013-14 and 2014-15 be approved as presented. Motion passed.

Student Housing Rates for 2013-14: President Reist recommended that student housing rates be increased across the board by \$25 per semester. With this increase, HCC will still be in the bottom third of housing costs compared to other Kansas community colleges who offer housing. Discussion. It was moved by Mrs. Simpson, seconded by Mr. Coy, that student housing costs be increased by \$25 per semester per student effective in the 2013-14 academic year. Motion passed.

Building Trades House #7: President Reist announced that there has been an offer made on House #7 built by the Technical Center Building Trades program in Atchison. Discussion. It was moved by Mr. Taylor, seconded by Mrs. Simpson, that the purchase offer of \$154,000 for Building Trades House #7 be approved. Motion passed.

Institutional Advancement: Dr. Craig Mosher, Vice President for Institutional Advancement, reported that the Foundation Board will be holding their next regular meeting on April 29 at the Klinefelter Barn. He announced that eight Foundation scholarships have been awarded and accepted for the 2013-14 academic year.

Finance/Operations: Ms. Cynthia Haggard, Vice President for Finance/Operations, informed the Trustees that the College's Indirect Cost Rate (administrative fees that the college can charge to federal grants) is 45%. Preliminary field work for the audit is scheduled for May 6-10. Budget meetings are currently taking place with the faculty. Before and after pictures of the Rubeti Hall remodel were shared with the Trustees.

Student Services Report: Dr. Cheryl Rasmussen, Vice President for Student Services, reported that the Title III grant is nearly ready for submission. She provided an update on enrollment and housing numbers for Fall, 2013. Dr. Rasmussen informed the Trustees that HCC Security personnel are now equipped with video cameras and tasers. Thirteen student services personnel are participating in a 12-hour Mental Health First Aid Course offered by Kanza Mental Health. Academic and student service directors met earlier today for a planning meeting to discuss questions such as what makes Highland special, what barriers to learning exist at HCC, what are the top 5 barriers that should be addressed, and what are strategies that can be implemented to address those barriers.

Academic Affairs Report: Ms. Peggy Forsberg, Interim Vice President for Academic Affairs, discussed how HCC maps curriculum to assess student learning and how it all fits into the strategic plan.

Trustees' Report: No report.

President's Report: President Reist provided an update on current Legislative issues. He announced that the Tech Ed Authority today approved HCC's proposed Precision Ag Program. The program will now proceed through the final two steps for final approval. President Reist reported that community colleges have not yet been paid for the high school technical education courses and it is likely they will be paid at only 98% of what was promised.

President Reist reported on recent personnel changes. He provided an update of athletic activities including softball which is 30 and 8 and currently ranked 13th in the nation. They will proceed to district play in Topeka. Baseball is 21 and 21 and ranked 5th in the Conference. Track is also doing very well. Regionals are at Great Bend and nationals at Hutchinson.

Upcoming events include Commencement on May 10 in Highland, Tech Center Commencement on May 15, and an All-Employees End-of-Year luncheon on May 13. Mr. Reist announced that nominations for the HCC Athletic Hall of Fame are open. He stated that he would like to schedule a planning meeting with the Board in June and asked them to check their schedules for discussion at the May meeting.

Announcements: No announcements.

Executive Session: It was moved by Mrs. Simpson, seconded by Mr. Taylor, that the Board go into Executive Session at 8:58 p.m. to discuss non-elected personnel for no more than 20 minutes. Motion passed. The Board reconvened to regular session at 9:18 p.m.

Executive Session: It was moved by Mr. Taylor, seconded by Mr. Coy, that the Board go into Executive Session at 9:19 p.m. to discuss professional employee contract negotiations for no more than 10 minutes. Motion passed. The Board reconvened to regular session at 9:29 p.m.

Adjournment: It was moved by Mr. Coy, by Mrs. Simpson, that the meeting adjourn. Motion passed. Meeting adjourned at 9:33 p.m.

Joyce C. Rush
Chairperson

Date

Jason Taylor
Secretary/Treasurer