

Department:

English

Course Description:

This course provides instruction and practice in the principles of written composition. The major emphasis is on improving the ability to organize and express thoughts clearly and effectively. Students will be expected to write coherent essays that declare and support a thesis, as well as use and document research material. A reading text is used for criticism and discussion. This course is required for all degree programs.

Course Competencies:

The learning outcomes and competencies detailed in this syllabus meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Groups for this course as approved by the Kansas Board of Regents. (Kansas Regents Shared Number Course and Title: **KRSN Course ENG 1010 English Composition I.**)

Upon completion of the course, the student should be able to:

1. Employ conventions of format, structure, voice, tone, and level of formality to produce writing for specific purposes and audiences as required by various writing situations.
2. Practice ethical means of creating their work while integrating their own ideas with those of others.
3. Demonstrate an ability to fulfill standards of syntax, grammar, punctuation, and spelling for various rhetorical contexts.
4. Apply flexible strategies for prewriting, developing, drafting, revising, editing, and proofreading.
5. Critique their own and others' work.

Course Content:

- A. Reading, Writing, and Research
 1. Critical Reading
 2. The Writing Process
 3. Academic Writing
- B. The Methods
 1. Narration
 2. Description
 3. Example
 4. Comparison and Contrast
 5. Process Analysis
 6. Division or Analysis
 7. Classification
 8. Cause and Effect
 9. Definition
 10. Argument and Persuasion
- C. Mixing the Methods

Learning Assessments:

Course competencies will be assessed by essay assignments (including drafts and revisions), in-class writing or exercises, written responses to reading assignments, level of active participation in class or group discussions, exams, quizzes, and a final exam written essay.

Instructional Materials:

Textbooks: Cooley, T. (2018). *The Norton Sampler: Short Essays for Composition*. (9th ed.). New York, NY: W.W. Norton & Company. ISBN-13: 978-0393602913

Lunsford, A. (2018). *EasyWriter*. (7th ed.). Boston, MA: Bedford/St. Martin's. ISBN-13: 978-1319149505

Guidelines for Requesting Accommodations Based on Documented Disability or Medical Condition

It is the intention of Highland Community College to work toward full compliance with the Americans with Disabilities Act, to make instructional programs accessible to all people, and to provide reasonable accommodations according to the law.

Students should understand that it is their responsibility to self-identify their need(s) for accommodation and that they must provide current, comprehensive diagnosis of a specific disability or medical condition from a qualified professional in order to receive services. Documentation must include specific recommendations for accommodation(s). Documentation should be provided in a timely manner prior to or early in the semester so that the requested accommodation can be considered and, if warranted, arranged.

In order to begin the process all students **must** complete the "Disabilities Self-Identification Form" on our [Disability Services website](#).

This form can also be accessed at the Highland Community College homepage under Students Services/Student Resources/Disability Service or by contacting the Disabilities Coordinator.

A Note on Harassment, Discrimination and Sexual Misconduct

Highland Community College seeks to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX, and College policy prohibit harassment, discrimination and sexual misconduct. Highland Community College encourages anyone experiencing harassment, discrimination or sexual misconduct to talk to report to the Vice President for Student Services, the Human Resources Director or complete an [online report](#) about what happened so that they can get the support they need and Highland Community College can respond appropriately.

There are both confidential and non-confidential resources and reporting options available to you. Highland Community College is legally obligated to respond to reports of sexual misconduct, and therefore we cannot guarantee the confidentiality of a report, unless made to a confidential resource. Responses may vary from support services to formal investigations. As a faculty member, I am required to report incidents of sexual misconduct and thus cannot guarantee confidentiality. I must provide our Title IX coordinator with relevant details such as the names of those involved in the incident. For more information about policies and resources or reporting options, please review our [Equity Grievance Policy](#).