

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
November 19, 2014

Trustees Present: Vernie Coy, Joyce Simpson, Tom Smith, Jason Taylor, Carl Tharman.
Absent: Joyce C. Rush.

Call to Order: The meeting was called to order by Vice-Chairperson Tom Smith at 3:50 pm at the Highland Community College Western Center in Baileyville, Kansas.

Approval of the Agenda: It was moved by Mr. Taylor, seconded by Mrs. Simpson, that the agenda be approved as revised. Motion passed.

Approval of the Minutes: It was moved by Mr. Tharman, seconded by Mr. Coy, that the minutes of the October 22, 2014, Regular Meeting, be approved as presented with one correction. Motion passed.

Approval of the Warrants: It was moved by Mr. Taylor, seconded by Mr. Coy, that warrants 415595 thru 416108 be approved as presented. Discussion. Motion passed.

Public Comment: None.

Executive Session: It was moved by Mr. Taylor, seconded by Mrs. Simpson, that the Board go into Executive Session at 4:05 p.m. for no more than 20 minutes to discuss Acquisition of Real Property. Motion passed. It was requested that President David Reist, Interim VP for Finance/Operations Jerry Reid, and Accountant Rilie Tilley remain during the Executive Session.

The Board reconvened to Regular Session at 4:25 p.m.

Approve Football Coaches Contracts: President David Reist explained that full-time football coach employment contracts run from January 1 through December 31. He recommended that contracts for Aaron Arnold, Head Coach; Ruzell McCoy, Defensive Coordinator; Chance Farrell, Offensive Coordinator; Robert Majeski, Assistant Head Coach/Special Teams; and Walter Vaughn, Defensive Line, be renewed for 2015. It was moved by Mrs. Simpson, seconded by Mr. Coy, that employment contracts for Aaron Arnold, Ruzell McCoy, Chance Farrell, Robert Majeski, and Walter Vaughn be renewed for 2015. Motion passed.

Approve Attorney's Invoice: President Reist presented Trustees with an invoice from Reeder & Boeh Law Offices of Troy for services rendered from September, 2010, to date. It was moved by Mr. Tharman, seconded by Mr. Coy, that the bill from Reeder & Boeh, Chartered, be paid as presented. Motion passed.

Changing from Six Member to Seven Member Board: President Reist reported that six of the 19 community colleges in Kansas have seven member boards, as allowed by State Statute, rather than six. As per Board direction he reported the steps needed to add a seventh member. A discussion was held regarding the pros and cons of having six or seven member boards. It was the consensus of the Board that this subject be addressed again at a future time.

Apartments: President Reist informed the Trustees that he had been approached by the owner of apartments in Highland regarding a proposal for the College to purchase the apartments on a lease-purchase basis. He reviewed the location of the apartments and stated that he is not recommending the proposal at this time; rather, he was just making the Trustees aware of the proposal.

Welder Bids: President Reist presented the Trustees with bids for new welders to be utilized in the Welding Program at the Technical Center in Atchison. Funds for the equipment would be from grant funds. It was moved by Mrs. Simpson, seconded by Mr. Taylor, that the low bid from Airgas Mid South of St. Joseph be accepted for the purchase of welding equipment as presented. Motion passed.

IT Presentation: HCC IT Director Josh Berry and Trevor Lamme HCC IT Systems Administrator provided the Trustees with a demonstration of the new Tele-presence Learning Rooms as well Pexip, the new virtual conferencing software. These technologies will eventually replace the current Interactive Distance Learning classrooms and allow for easier and more interactive meeting conferencing.

Institutional Advancement Report: Dr. Craig Mosher, Vice President for Institutional Advancement and Executive Director of the HCC Foundation, discussed process mapping and project management tools that are being and will be used to build and design the HCC Course Guide as well as other marketing pieces.

Finance/Operations Report: Interim Vice President for Finance and Operations Jerry Reid discussed operating cash balances and current investments. He provided the Trustees with examples of individual reports that departments can now pull up on their computer for their own budget so that they can have a very up-to-date picture of their finances. After the Great Plains software is initiated after the start of the new year, the reports will include salaries. Mr. Reid complimented the hard work of Rilie Tilley, Accountant, and her staff for their work in making this possible.

Trustees' Report: Mrs. Simpson reported that she and Mrs. Rush will be attending the next Kansas Association of Community College Trustees' meeting in Fort Scott on December 7 and 8.

President's Report: President Reist provided a Kansas Board of Regents and a Legislative update. Recent personnel changes were noted. He complimented the Fine Arts Department on the quality productions and performances that were provided recently and updated the Trustees on current athletic statuses as well as upcoming activities.

Announcements: It was announced that Highland Community College will be closed during the week of Thanksgiving. The next Board of Trustees' regular meeting will be December 17.

Executive Session: It was moved by Mrs. Simpson, seconded by Mr. Taylor, that the Board go into executive session at 5:47 pm for no more than 10 minutes to discuss non-elected personnel. Motion passed.

The Board reconvened to regular session at 5:57 p.m.

Adjournment: Vice-Chairman Smith declared the meeting adjourned at 5:57 p.m.

Joyce C. Rush, Chairperson

Date

Jason Taylor, Secretary/Treasurer